

Registration Department

BIS, HQ

Our Ref: Registration/G-14:3

20 07 2018

Subject: Automated Renewal/Deferment/Lapsing

1. Renewal: BIS has decided to automate the process of renewal. In the instances where renewal application has been submitted within validity period and no surveillance feedback is received from MeitY, and no action is pending due to implementation of amendment/revision of standard and there is no change in the Authorized Indian Representative, renewal of Registration will be effected automatically.
2. Deferment: BIS has decided to automate the processes of deferment. If renewal application with requisite fee is not received before the expiration of the validity, the renewal of licence will be deferred automatically for a period of up to ninety days from the date of its validity.
3. Lapsing: If renewal application with requisite fee is not received within the period of deferment, the licence shall stand expired after the date of its validity.
4. An automated email will be sent for intimation of such automated renewal, deferment, and lapsing. Present practice of issuing letters manually will be discontinued with.
5. All other cases of renewal/deferment/lapsing will be processed offline.
6. The above changes will be come into effect from 23rd July 2018.

Sd/-
Head(Registration)