

REGISTRATION DEPARTMENT

Ref: CMD 3/8:1

01 Feb 2016

Subject: Nomination of Authorized Indian Representative for Foreign Applicants

In accordance with the Guidelines for Nomination of Authorized Indian Representative for Foreign Applicants (Ref CMD 3/8:1 dated 30 Dec 2015), the format for nomination for authorized Indian representative is enclosed herewith. This format replaces the earlier "Form for nomination by manufacturer".

All foreign applicants are required to submit the nomination for authorized Indian representative in the enclosed format.

-SD/-

Head(Registration)

Nomination of Authorized Indian Representative

1. I,, CEO/MD/Proprietor/authorized employee (designation.....) of M/s (foreign applicant) having its manufacturing unit at (complete address), hereby declare that

* a) M/s..... (foreign applicant) have a liaison office / branch office M/slocated at(complete address in India).

OR

* b) M/s..... (foreign applicant) do not have a liaison office / branch office located in India, but Proprietor/Registered user of the Brand/Trademark appearing on the article is located in India by the name and Title M/s at(complete address of brand owner).

OR

* c) M/s..... (foreign applicant) do not have a liaison office / branch office located in India and there is no Proprietor /Registered User of the Brand/Trademark appearing on the article, located in India. Therefore, M/s (any other entity, being a company, firm or Proprietorship) is hereby nominated as our authorized Indian representative.

2. Accordingly, M/s , referred above, will act as our authorized representative, and will sign Affidavit cum undertaking(Format A/Format B) and other documents relating to registration.

* Strike off whichever is not applicable.

Yours faithfully,

Details of Authorized Indian Representative:

M/s

Address:

Phone:

E-mail:

Date:

Signature of applicant

Name:

Designation:

Address:

Phone:

E mail:

Date:

Enclosures: As given overleaf

Documents to be submitted in case

I. 1 a) is applicable

- i) Certificate issued by the Registrar of Companies or any other relevant document from Government/Statutory Authorities which establish proof of its liaison office or branch office in India
- ii) Affidavit cum undertaking (on Rs 100/- non-judicial stamp paper, duly notarized) from the CEO/MD/authorized employee of said liaison office/branch office as per **Format A** alongwith the authorization letter mentioned at 2. of **Format A**.

OR

II. 1 b) is applicable

- i) Document establishing the nominee as the Brand Owner or Proprietor or Registered User of the Brand/Trademark in question;
- ii) Document authenticating the identity of the nominee (such as Certificate issued by Registrar of Companies, etc); and
- iii) An affidavit cum undertaking (on Rs 100/- non-judicial stamp paper, duly notarized) from the said Brand Owner or Proprietor or Registered User of the Brand/Trademark located in India or its CEO/MD/authorized employee, as per **Format B** alongwith the authorization letter mentioned at 2. of **Format B**

OR

III. 1 c) is applicable

- i) Document establishing legal status of the entity (Company, Firm, or Proprietorship) such as Certificate issued by Registrar of Companies, Registered Partnership Deed, etc;
- ii) An affidavit cum undertaking (on Rs 100/- non-judicial stamp paper, duly notarized) by the CEO/MD/authorized employee of the said entity located in India, as per **Format B** alongwith the authorization letter mentioned at 2. of **Format B**.

Note: ## For details, refer “GUIDELINES FOR NOMINATION OF AUTHORIZED INDIAN REPRESENTATIVE FOR FOREIGN APPLICANTS” issued vide Ref. CMD 3/8:1 dated 30 Dec 2015.